

Triathlon Canada Significant Contributor / Volunteer of the Year

Triathlon Canada's William J. Hallett Excellence Award recognizes outstanding commitment and significant contributions to the sport of Triathlon in Canada by an individual who has served Triathlon across Canada as a long-standing contributor or volunteer.

Eligibility Requirements:

A Significant Contributor/Volunteer includes a variety of functions including, but not limited to: board or committee members, coaches, officials, administrators, patrons, media (journalists/broadcasters) and/or financial contributors. The contributions must have benefited triathlon across Canada.

Nomination Guidelines:

- Nominations may come from any person involved in the sport of Triathlon.
- Information provided should be thorough yet concise.
- All information provided must be on the nomination form with the exception of Letters of Reference (*maximum of 3*).
- Letters of Reference from individuals involved in the sport of triathlon are strongly encouraged to be submitted with the nomination form.
- The nominee must have served Triathlon during the year of nomination.

Primary Considerations:

Primary considerations for determining the recipient of the William J. Hallett Excellence Award are, but not limited to, the following:

- Quality of Involvement
 - Level of responsibility and involvement with Triathlon across Canada
 - Duration of his/her involvement
 - Availability when needed
 - Influence and impact of involvement
 - Current membership with a PSO
- Leadership
 - Providing new initiatives that further enhance the sport of Triathlon
 - Being a positive role model for the sport of Triathlon
- Innovation
 - Presenting new and unique ideas which have proved beneficial to the sport
 - Possessing skills that make an impact on the sport
- Type of Contributions
 - Gifts in Kind – Personal or corporate contributions of goods and services that support or further the activities of Triathlon Canada;
 - Good Works – Personal or corporation activities which support or further the goals and activities of Triathlon Canada; and/or
 - Monetary – Personal or corporate monetary contributions which support or further the goals and activities of Triathlon Canada.



**William J. Hallett Excellence Award
2017 Nominations Form**

Please complete all fields of the following form to complete your nomination submission.

Nominee Profile:

Nominee's Full Name: _____

Address: _____

Phone: _____

Email: _____

Nominated by:

Name: _____

Address: _____

Phone: _____

Email: _____

Signature: _____

Endorsement:

Describe your affiliation/connection with the nominee, provide your reasons for nominating this individual, and describe why he/she is deserving of the William J. Hallett Excellence Award. Please consider the four primary areas of consideration outlined above and in the Excellence Awards Policy: Quality of involvement, Leadership, Innovation, Type of Contribution. **(maximum 1000 words).**

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Summary of Nominee Contributions:

Role(s) in Triathlon (*check all that apply*):

- Administrative Leader
- Coach
- Event Organizer
- Official
- Patron
- Communications or Marketing Specialist
- Other (*specify*): _____

Length of Time Contributing to Triathlon: _____

Level(s) of Involvement in Triathlon (*check all that apply*):

- Locally
- Provincially
- Nationally
- Internationally

Details of Contributions:

Describe fully the type of contribution/volunteer effort, the nominee's role, and any other skills/interests or achievements of the nominee which warrant consideration for this award. Provide descriptions and highlight examples of contributions that demonstrate leadership, sustained effort and excellence on the part of the nominee (**maximum 1000 words**).



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Letters of Reference:

Provide a maximum of three (3) letters of reference to support the nominee (*include as attachments with email submission of this form*). At least one letter of reference must come from the PSO where the nominee resides.

Submission:

Nomination Forms can be submitted via email to Rachel.Macatee@triathloncanada.com.

Submission Deadline: January 24th, 2018