



Our Mission: *To bring our country together under one Triathlon Canada Nation, with a focus on achieving excellence at all levels.*

Our Core Values: *Trust. Integrity. Excellence*

**Board of Directors Meeting
Minutes of the Meeting of April 23, 2024**

Call to order: A call of the Board of Directors of Triathlon Canada was held using video conferencing on April 23, 2024. The meeting convened at 12:00 PT with President Peter McCrory presiding and CEO, Lawrence White recording minutes.

In attendance:

Peter McCrory, President
Peter Kozic, Treasurer
Shawn Rempel, Director
Ashley Sceviour, Director
Joy Weismiller, Director
Amy Henderson, Director
Sasha Beck, Director
Lawrence White, CEO (ex-officio)

Regrets:

John Yip, Director

1. Welcome

P. McCrory welcomed everyone to the meeting.
a. Quorum was confirmed
b. No conflicts were declared
c. Adoption of agenda

Motion: Be it resolved that the agenda be adopted as presented with the removal of item 2b, Notes of the Meeting, and the addition of Risk Registry under item 4, Old Business.

Moved: A. Sceviour

Seconded: J. Weismiller

Approved

2. Consent agenda

Motion: Be it resolved that item 2c, Written Certificate of CEO and Director Operations, of the consent agenda be adopted and that the minutes of the March 22, 2024 meeting be tabled until the next meeting pending the notation of when special guests exited.

Moved: S. Rempel

Seconded: P. Kozik

Approved

3. Reports

L. White spoke to the operational reports in the package. A request was made to hold the athlete nomination discussion with the High Performance Director and subsequent Board ratification on June 4 at 8AM PT.

Action: L. White to send out a Teams invite.

P. Kozik spoke to the work of the HR committee and presented the CEO Goals for 2024-2025.

Motion: Be it resolved that the CEO goals for 2024-2025 be adopted as presented.

Moved: S. Rempel

Seconded: P. Kozik

Approved

A. Henderson spoke to the work of the nominations committee which is now fully populated, updating terms of reference, and scheduling all required meetings.

A. Henderson gave an update to the work of the governance committee. J. Weismiller is drafting a BOD specific crisis response plan for consideration. An updated workplan will be placed into the shared folder in SharePoint.

P. Kozik noted there were no updates from the finance committee since the March meeting.

4. Old business

The risk registry and the strategic plan shall remain standing items on all agendas going forward. There were no updates to either.

5. New business

There was no new business.

6. Comments and Announcements

A comprehensive meeting schedule of the Board and all standing committees has been circulated. P. McCrory thanked S. Rempel for his work in this regard.

A. Sceviour had circulated a list of action items from the last meeting and requested input from the Board.

Action: All

7. In Camera

The Board went in camera at 13:55.

8. Adjournment

The meeting adjourned at 14:32.

Moved: P. Kozik