

## CALL FOR AMERICAS TRIATHLON EXECUTIVE COMMITTEE NOMINATIONS

### 1. INTRODUCTION

Triathlon Canada (TC), the national governing body for the sport in Canada, is currently seeking nominations for one position to put forward to Americas Triathlon for their Executive Committee. The term would be for one year (1) with an opportunity for reelection after the 2024 Paris Olympic and Paralympic Games.

### 2. NOMINATIONS

A Nominations Committee has been appointed by TC's Board of Directors to solicit and consider nominations for this opportunity. The members of the Committee are as follows:

- Amy Henderson (Chair), TC Board Member
- Joy Weismiller, TC Board Member
- Shawn Rempel, TC Board Member
- Jason Cleaversmith, Triathlon Prince Edward Island President
- Paul Huyer, Former TC Board Member
- Joe Morissette, TC CEO (non-voting member)

The Nominations Committee is requesting that nominations be submitted prior to May 12, 2023.

### 3. CRITERIA FOR 2023 NOMINATIONS

The Nominations Committee has assessed the skills, experience and diversity needs of the position:

#### 1. Essential Criteria:

- Knowledge of International Triathlon Organizations
- Knowledge of Olympic/Paralympic Triathlon
- Previous Board Experience
- Stakeholder Engagement
- Team Player

#### 2. Desired Criteria:

- Ability to travel internationally.
- Spanish language skills (verbal and written)

#### 3. General Criteria

- Leadership

### 4. ELIGIBILITY

Individuals wishing to be considered for the position are subject to the same eligibility requirements as a

TC Director as follows:

1. To be eligible for election as a Director, an individual must:
  - a. Be eighteen (18) years of age or older;
  - b. Be a resident of Canada;
  - c. Have not been declared incapable by a court in Canada or in another country; and
  - d. Not have the status of bankrupt.
  
2. The following persons are disqualified from being a Director:
  - a. A person who has not met the requirements of these eligibility screening policy;
  - b. A person who is a paid employee, consultant, contractor, or independent contractor of the Corporation, any of its Members, or any organization providing services to or on behalf of the Corporation;
  - c. A person who holds a position as a director or officer of a Member;
  - d. A person who acts as a race director, technical official or coach, paid or volunteer, on behalf of the Corporation, any of its Members, or any organization providing services to the Corporation;
  - e. A person who is a parent (defined as a birth father or mother, stepfather or mother, legal parent, or guardian) of an International Competition Cardholder athlete; and
  - f. A person in a conflict of interest as determined by the Corporation's [Core Policies](#) relating to **Code of Conduct and Ethics** and **Conflict of Interest**.
  
3. Any individual who is deemed ineligible from being a Director for the following reasons will remain ineligible for eighteen (18) months after the reason for disqualification has ceased:
  - a. A person who is a paid employee, consultant, contractor, or independent contractor of the Corporation, any of its Members, or any organization providing services to or on behalf of the Corporation;
  - b. A person who acts as a technical official or coach, paid or volunteer, on behalf of the Corporation, any of its Members, or any organization providing services to the Corporation; or
  
4. The Nominated Candidate must also adhere to Triathlon Canada's screening procedures, which may include obtaining a criminal record check, signing code of conduct and the Office of the Sport Integrity Commissioner consent form.

## 5. 2023 NOMINATION SUBMISSIONS

1. Individuals wishing to be considered for this position must submit a signed Appendix A and the supporting materials by the application deadline.
  
2. The Nominations Committee will conduct due diligence by reviewing the nominee's qualifications, the required skills and attributes, and potential conflict of interest or other significant matters which would preclude the nominee from successfully fulfilling the duties of this role.
  
3. Applications may be submitted by email, mail, or courier to the following address by **5pm (PST) on May 12th, 2023**.

**Triathlon Canada**

c/o Nominations Committee

121-1925 Blanshard Street

Victoria, British Columbia V8T 4J2

Email: [Nominations@triathloncanada.com](mailto:Nominations@triathloncanada.com)

APPENDIX A

**AMERICAS TRIATHLON  
CANDIDATE APPLICATION FORM**

*This form must be submitted to Triathlon Canada by 5pm (PST) on May 12th, 2023*

This form is to be completed by any person nominated for election as a Director.

Name of Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Province of Residence: \_\_\_\_\_

Gender Identity: \_\_\_\_\_

Language Fluencies: \_\_\_\_\_

Each nominee must complete and sign this **Candidate Application Form** and submit it to the Nominations Committee along with a **résumé**. Nominees may further submit:

- A **headshot** photo.
- A **biography** of the nominee (maximum 300 words)
- A **video** describing the nominee and/or the nominee's platform (maximum 30 seconds)
- **Testimonials** from other organizations or other individuals

Questions regarding the nominations process or your candidacy can be directed to

[Nominations@triathloncanada.com](mailto:Nominations@triathloncanada.com)

1. Estimate your level of skill or expertise in each of the following areas using the legend below (please be honest):

0 = No experience
1 = Developing perspective & knowledge
2 = Average awareness
3 = Deep knowledge
4 = Expert

ESSENTIAL CRITERIA	#
Knowledge of International Triathlon Organizations	
Knowledge of Olympic/Paralympic Triathlon	
Previous Board Experience	
Stakeholder Engagement	
Team Player	
<b>SPECIFIC CRITERIA</b>	
Ability to travel internationally	
Verbal Spanish Language Skills	
Written Spanish Language Skills	
<b>GENERAL CRITERIA</b>	
Leadership	

2. Please describe why you are interested in serving on the Americas Triathlon Executive Committee:
  
3. Please provide a brief summary of any previous experience with international triathlon:
  
4. Please provide a brief summary of your experience with other sport organizations (national and international):
  
5. Please provide a brief summary of your experience with other voluntary or community organizations:
  
6. Please describe any conflicts of interest that you would need to declare if elected to the Board:
  
7. Please describe any other position held within the sport of Triathlon:

I agree to let my name stand for a position on the Executive Committee of Americas Triathlon position. I consent to the verification by Triathlon Canada of the information provided in support of my nomination.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return to: [Nominations@triathloncanada.com](mailto:Nominations@triathloncanada.com)