



Our Mission: *Achieve excellence through inspiring quality, safe and inclusive participation at all levels for the Triathlon Canada community.*

Our Core Values: *Excellence. Integrity. Collaboration. Courage.*

**Board of Directors Meeting
Minutes of the Meeting of August 20, 2026**

Finance, Governance, & Operations Coordinator Emma Robertson recording minutes.

In Attendance:

Sasha Beck, President
Alain Aubuchon, Director
Ashley Sceviour, Director
John Yip, Director, Director
Joy Weismiller, Director
Peter Kozik, Director
Rachel Macatee, Interim CEO
Alex Nelson, Auditor
Paul Van Koll, Auditor

Regrets:

Lex Albrecht, Director
Trevor Penner, Director

1. Call to Order

- a. Welcome**
- b. Confirm Quorum**
- c. Declaration of Conflict of Interest**
- d. Adoption of Agenda**

S. Beck called meeting to order at 12:05 PT. Quorum was confirmed and no conflicts declared. S. Becks appointment as President and Chair effective July 20, 2026 was noted. The Board formally welcomed Alain Aubuchon to his first Board meeting following his appointment.

Motion: Be it resolved that the agenda be adopted as presented.

Moved: A. Sceviour

Seconded: P. Kozik

All in favour. Approved.

2. Consent Agenda

- a. Approval of Minutes – June 11, 2026**

Motion: Be it resolved that the Minutes from June 11, 2026 be adopted as presented without adjustments.

Moved: A. Sceviour

Seconded: P. Kozik

All in favour. Approved.

3. Board of Directors Recorded Motions

The following motions were recorded for inclusion in the Board minutes.

a. President and Chair Appointment

Motion: Be it resolved that Sasha Beck be appointed as President of Triathlon Canada and Chair of the Board of Directors effective July 20, 2026.

Moved: J. Yip

Seconded: A. Sceviour

Unanimously approved July 20, 2026.

b. Director Appointment

Motion: Be it resolved that Alain Aubuchon be appointed as Director of Triathlon Canada effective July 31, 2026, to complete the remainder of P. McCrory's term ending at the 2027 AGM.

Moved: J. Yip

Seconded: P. Kozik

Unanimously approved July 26, 2026.

4. Reports

a. Finance Committee – P. Kozik – Report Attached

- P. Kozik reported that the Committee's primary focus since the previous Board meeting was completion of the FY2026 audit and review of the audited financial statements.
- The Committee met on August 14, 2026 to review the FY2026 audited financial statements with the external auditors. The Committee recommended approval of the statements by the Board.

b. Auditor Report – P. Van Koll, A. Nelson (Auditors) – Report Attached

The auditors reported that the FY2026 audit was substantially complete and expected to result in an unqualified audit opinion. They reported on key findings, noting only three audit adjustments were identified, all of which were corrected by management. The auditors reviewed the financial statements with the Board and discussion occurred regarding the newly added "Economic Dependence Note" identifying Triathlon Canada's reliance on Sport Canada funding.

Motion: Be it resolved that the audited Financial Statements of March 31, 2026, be approved as presented.

Moved: J. Yip

Seconded: A. Sceviour

All in favour. Approved.

A. Nelson and P. Van Koll exited meeting following completion of presentation.

c. CEO & Management Team Report – R. Macatee – Report Attached

R. Macatee highlighted key operational developments:

- Victoria Elite National Championships final preparations underway.
- No further information has been received regarding supplemental core funding applications, with decisions now anticipated in the fall.
- Additional details regarding the joint Edmonton Legacy Trust application, including a proposed three-year funding request tied to high performance and event development initiatives.

- The Board discussed ongoing travel advisory concerns affecting Abu Dhabi, noting that Triathlon Canada will continue to prioritize athlete safety and will not provide team management support while advisories remain in place.

d. Human Resources Committee – P. Kozik – Report Attached

P. Kozik reported that Committee reviewed and discussed the CEO performance goals extending through March 31, 2027, and that the CEO goals would be circulated to the Board for reference. The Board discussed the extension of the Interim CEO contract, and it was determined that additional language related to the stipend arrangement was required before final approval.

Action: Revised contract extension language to be circulated electronically for Board approval outside the meeting.

e. Nominations Committee – Report Attached

J. Weismiller advised that the report circulated in advance comprehensively outlined the Committee's work. The Committee reviewed ten applications and determined eligibility in accordance with Triathlon Canada bylaws. The Board discussed the nominations process and candidate communication requirements.

Motion: Be it resolved that the Director Nomination slate be approved for presentation to the membership at the Triathlon Canada Annual General Meeting on September 19, 2026.

Moved: J. Yip

Seconded: A. Sceviour

All in favour. Approved.

f. High Performance Athlete Committee – S. Beck

S. Beck reported:

- Limited interest in committee participation led to a reassessment of the committee structure.
- Terms of Reference were being revised to expand eligibility and broaden the athlete pool.
- Peter McClelland was assisting with review of the committee structure and governance approach.
- Informal athlete consultation had begun pending formation of the committee.

g. Revenue, Sponsorship, & Philanthropy Committee – L. Albrecht

L. Albrecht reported:

- The committee has developed several working groups and remains engaged.
- Additional strategic clarity is required before substantial fundraising activities begin.
- Questions remain regarding future focus areas, including sponsorship, philanthropy, donations, and value-in-kind support.

Action: S. Beck and L. Albrecht to continue discussions regarding strategic direction and committee objectives.

h. Governance Committee – A. Sceviour

A. Sceviour reported:

- The August 2026 meeting had been cancelled due to scheduling challenges.
- Governance onboarding materials continued to be refined.
- A. Aubuchon had begun the onboarding process and would provide feedback on the recently

developed onboarding package.

5. Old Business

a. Safe Sport Registry – R. Macatee

R. Macatee provided an update on the final remaining Safe Sport case.

b. In-person Meeting 2026

The Board reviewed the proposed Victoria in-person meeting schedule for November 6-8, 2026.

Action: Management to begin logistics planning and circulate booking information.

6. New Business

a. AGM Agenda – R. Macatee – Draft agenda attached

The Board reviewed the AGM agenda and supporting materials.

Action: S. Beck to send candidate communications before AGM materials are distributed to members.

b. Congress 2026 – R. Macatee

R. Macatee provided a report regarding preparations for Congress. The Board discussed communication protocols and agreed that existing restrictions were no longer necessary following leadership changes.

Motion: Be it resolved that the Board motion restricting discussion of matters relating to the 2024 World Triathlon election complaint be revoked effective August 20, 2026.

Moved: J. Yip

Seconded: P. Kozik

All in favour. Approved.

7. Comments and Announcements

a. 2026 Board Committee Meeting Schedule – Attached

b. Board Meeting Survey

The Board discussed committee workload and meeting frequency and a potential review of committee schedules following the AGM and Board appointments.

8. In Camera

Directors moved to in-camera at 1:15 PT.

9. Adjournment

S. Beck moved for meeting to adjourn following the in-camera session.

Motion: Be it resolved that the meeting be adjourned.

Moved: J. Yip

Seconded: A. Aubuchon