



Our Mission: *Achieve excellence through inspiring quality, safe and inclusive participation at all levels for the Triathlon Canada community.*

Our Core Values: *Excellence. Integrity. Collaboration. Courage.*

**Board of Directors Meeting
Minutes of the Meeting of April 9, 2026**

Finance, Governance, & Operations Coordinator Emma Robertson recording minutes.

In Attendance:

Peter McCrory, President
Ashley Sceviour, Director
John Yip, Director
Joy Weismiller, Director
Peter Kozik, Director
Sasha Beck, Director
Trevor Penner, Director
Rachel Macatee, Interim CEO
Dan Proulx, Director of High Performance

Regrets:

Lex Albrecht, Director

1. Call to Order

- a. Welcome**
- b. Confirm Quorum**
- c. Declaration of Conflict of Interest**
- d. Adoption of Agenda**

P. McCrory acted as chair. Meeting called to order at 12:02 PT. Quorum was confirmed. Minor adjustments to the agenda: reordering to accommodate the Olympic Internal Nominations Policy (INP) presentation.
S. Beck entered meeting at 1:11 PT.

Motion: Be it resolved that the agenda be adopted with minor adjustments.

Moved: A. Sceviour

Seconded: J. Yip

All in favour. Approved.

2. Consent Agenda

- a. Approval of Minutes – February 12, 2025**

Motion: Be it resolved that the Minutes from February 12, 2026 be adopted as presented without adjustments.

Moved: A. Sceviour

Seconded: J. Yip

All in favour. Approved.

3. Reports

a. Olympic Internal Nominations Policy (INP) Presentation – Dan Proulx (draft attached for reference)

D. Proulx presented the draft Olympic INP framework. The Board discussed the 12-month qualification window rationale, priority ordering clarity, appeal pathway and the Governance role of the Board. It was noted that the policy would not be approved at this meeting. Directors will vote on the finalized INP via an offline electronic resolution once revisions are complete.

D. Proulx exited meeting at 1:42 PT.

b. CEO & Management Team Report – R. Macatee – Report Attached

R. Macatee provided clarification regarding Sport Canada funding agreements and confirmed automatic renewal of the CSSP contract.

c. Finance Committee – P. Kozik – Report Attached

P. Kozik reviewed the revised FY27 forecast, the Edmonton Legacy Foundation funding, additional staff and leadership transition costs, and noted that the cash flow forecast is to be reviewed at the next Finance Committee meeting.

d. Human Resource Committee - P. Kozik – Report Attached

P. Kozik reported that the exit interview was completed with former CEO, P. Dunne and that the interim leadership goals align with board approved agreements.

e. Governance Committee – A. Sceviour – Verbal Report

Motion: Be it resolved that the Board Chair Position Description be approved without adjustments.

Moved: S. Beck

Seconded: T. Penner

All in favour. Approved.

Motion: Be it resolved that the Name Change Policy be approved without adjustments.

Moved: J. Weismiller

Seconded: S. Beck

All in favour. Approved.

e. Nominations Committee – J. Weismiller – Report Attached

Motion: Be it resolved that Paul Huyer and Tara Postnikoff be accepted as members of the 2026 Nominations Committee.

Moved: A. Sceviour

Seconded: J. Yip

All in favour. Approved.

Due to a delay in circulating the Call for Board Nominations package, the call, workplan, and timeline were verbally reviewed by the Board.

Motion: Be it resolved that the 2026 Call for Board Nominations, workplan and timeline be approved without adjustments.

Moved: P. Kozik

Seconded: A. Sceviour

All in favour. Approved.

f. High Performance Athlete Committee – S. Beck – Attached

Motion: Be it resolved that the Terms of Reference for the High Performance Athlete Committee be approved without adjustments.

Moved: A. Sceviour

Seconded: P. Kozik

All in favour. Approved.

g. Philanthropy & Fundraising Committee – Lex Albrecht – Verbal Report

Motion: Be it resolved that the Terms of Reference for the Revenue, Sponsorship & Philanthropy Committee be approved without adjustments.

Moved: P. Kozik

Seconded: J. Yip

All in favour. Approved.

4. Old Business

a. Risk Registry – R. Macatee/A. Sceviour/Board

Reviewed with no additional comments.

b. Safe Sport Registry – R. Macatee

Update provided on second case, R. Macatee noting that the matter is near resolution pending appeal outcome.

c. Safe Sport Fees, MB Complaint – R. Macatee

Case resolved and sanctions completed. R. Macatee confirmed that total costs are to be paid by Triathlon Canada and work underway to improve internal financial tracking and jurisdiction clarity.

d. World Triathlon P. McCrory Complaint – P. McCrory

World Triathlon issued its findings, and no appeal was filed so matter considered closed.

5. New Business

a. In Person Meeting 2026

The Board discussed the importance of resuming in person meetings, with consensus to target November as a standing in person meeting window, align with staff gatherings where possible, and to circulate polls for late 2026 and 2027 planning. The Board agreed to explore one to two facilitated strategic sessions before the end of May 2026, focusing on organizational direction and succession planning.

b. FY27 Triathlon Canada Operations Plan

Motion: Be it resolved that the FY27 Operations Plan be approved without adjustments.

Moved: S. Beck

Seconded: P. Kozik

All in favour. Approved.

6. Comments and Announcements



a. 2026 Board Committee Meeting Schedule – Attached

b. Board Meeting Survey

Updated Board and Committee meeting schedule to be re-circulated. Board survey to be distributed. Finance Committee May meeting to be rescheduled due to conflicts.

7. In Camera

P. McCrory moved meeting to in-camera at 1:21 PT.

8. Strategic Topic

a. CEO / Executive Director

In-camera discussion.

9. Adjournment

P. Kozik adjourned meeting at 1:47 PT following the in-camera session.