

Eligibility for the National Technical Official Pathway

CRITERIA

Any Technical Official interested to the National Technical Official course should have completed the following before applying:

Time: A minimum of one year as Provincial Technical Official Level 1 (PTO1) and two years as Provincial Technical Official Level 2 (PTO2).

Events: A minimum of ten events in the three consecutive years before application.

- Distribution of events normally at three or four events per year
- Experience as a Technical Official at a national event may replace one provincial event once in this cycle
- Experience as a Technical Official at an international event held in Canada may replace one provincial event once in this cycle

Expertise: Expertise as a Technical Official at the provincial level is required in a total of ten placements with each of the following roles completed at least once:

- Head Official / Technical Delegate
- Head Referee
- Sector Chief Swim
- Sector Chief Bike
- Sector Chief Run
- Sector Chief Transition

APPLICATION PROCESS

1. A Technical Official who has fulfilled the criteria (time, events, expertise) outlined above must inform her/his Provincial Sport Organization (PSO) to be considered for invitation to the NTO course.
2. The PSO will check the criteria and nominate Technical Officials to the Triathlon Canada Technical Committee. **The official must provide a summary of their events worked at the provincial level using the template provided below to be submitted to the Technical Committee with their nomination.**
3. The Triathlon Canada Technical Committee will select Technical Officials based on qualification, regional representation, gender balance, and available number of spots. *
4. Prior to taking the NTO course, a Technical Official must have a current Technical Official License and have completed these Sport Canada Safe Sport requirements:
 - Enhanced Police Information Check (E-PIC)
 - CAC Safe Sport Module
 - CAC Making Head Way Concussion Module

***PLEASE NOTE:** An NTO course would typically be capped at 14 participants. A PSO can apply for an exception for one particularly talented technical official per year who has fulfilled only 90% of the criteria to be nevertheless considered (9 of 10 required placements).

NATIONAL TECHNICAL OFFICIAL (NTO) COURSE

NTO course(s) will normally be held during the first half of the year and normally attached to a National Championship event. An NTO course consists of three components:

1. Pre-course learning material available through Triathlon Canada's Technical Officials Portal
2. Two day in-person course
3. Written Exam

CERTIFICATION

Within six months of completing all course components, a Technical Official will attend one National Championship event under supervision and performance will be reviewed by the Technical Delegate and/or Course Facilitator. Upon successful completion, the technical official will be given NTO status by Triathlon Canada.

In addition, a Technical Official will attend one International Event in an officiating role that is under the umbrella of World Triathlon / PATCO within two years. Upon a successful completion, the technical official will be given World Triathlon Level 1 status, that is, the World Triathlon Sport Department will enter the technical official in the database, assign a World Triathlon Technical Official number and create a Level 1 certificate that can be downloaded from the World Triathlon website.

RE-CERTIFICATION

Criteria: Be in good standing with Triathlon Canada, which means:

- a) Be in good standing with your PSO (Provincial requirements apply)
- b) Up-to date Technical Official License and complete Safe Sport requirements:
 - Enhanced Police Information Check (must be renewed every 2 years),
 - CAC Safe Sports Module (must be renewed every 4 years), and
 - CAC Making Head Way Concussion Module (must be renewed every 5 years).
- c) Be a Sector Chief or higher at one National Championships (or provincial designated event) within the 4-year recertification cycle.
- d) Participate in at least two Triathlon Canada webinars per year organized by the Technical Committee.
- e) Be a Technical official at a minimum of one international event under the umbrella of World Triathlon / PATCO.

Time: Re-certification must be completed within four years after initial certification and subsequent re-certifications.

Process: World Triathlon notifies a Technical Official as well as the Triathlon Canada after the annual re-certification process in January of each year which Technical Officials need to re-certify that year.

- a) Option 1 is to re-certify online by enrolling in a World Triathlon Online Level 1 re-certification course. This is necessary if a Technical Officials wants to work towards her/his Level 2 World Triathlon accreditation. Note that in order to be eligible to take World Triathlon's Level 2 course, working as technical official at a minimum of four international events in four years is required, among other criteria.
- b) Option 2 is to re-certify in person taking another Triathlon Canada NTO course (pre-course training and the written exam will normally not be required).

APPENDIX B – NTO COURSE OUTLINE EXAMPLE

START	END	DESCRIPTION
DAY 1 - CLASSROOM		
7:30	8:00	Tour of venue / classroom set-up
8:00	9:30	Classroom – Introductions, Triathlon Basics
9:30	10:00	Field Trip – Practical (swim, bike or run)
10:00	11:30	Classroom – Major roles, communication, penalties
11:30	12:00	Field Trip – Practical communications (radio protocol, run sheets)
12:00	13:00	LUNCH
13:00	14:00	Classroom – Registration & Starting the Race
14:00	14:45	Classroom – Swim Course
14:45	15:15	Field Trip – Practical (start rehearsal)
15:15	16:00	Classroom – Bike Course (Olympic/Paralympic)
16:00	16:45	Classroom - Run, Aid Stations (Olympic/Paralympic)
16:45	17:00	BREAK
17:00	18:00	Classroom – Para Triathlon (registration, start, swim)
18:00	18:30	Field Trip – Practical (equipment check, registration)
18:30		Wrap day 1
DAY 2 – PRACTICAL		
		Per event schedule
16:00	18:00	Classroom - Practical session debrief
18:00		Wrap day 2
DAY 3 - CLASSROOM		
8:00	9:00	Classroom – Transition (Olympic/Paralympic)
9:30	10:00	Classroom – Finish (Olympic/Paralympic)
10:00	10:30	Classroom – Timing & Technology
10:30	10:45	BREAK
10:45	11:30	Classroom – Mixed Team Relay
11:30	12:30	Classroom/Practical - Communications (duties & responsibilities)
12:30	13:30	LUNCH
13:30	15:00	NTO Exam (open book)
15:00	15:30	Exam Review, Wrap-up, group photo
15:30		Wrap day 3