

Eligibility for the National Technical Official Pathway

CRITERIA

Any Technical Official applying to the National Technical Official course should have completed the following:

Time: A minimum of one year as Provincial Technical Official Level 1 (PTO1) and two years as Provincial Technical Official Level 2 (PTO2).

Events: A minimum of ten events in the three consecutive years before application.

- Distribution of events normally at three or four events per year
- Experience as a Technical Official at a national event may replace one provincial event once in this cycle
- Experience as a Technical Official at an international event held in Canada may replace one provincial event once in this cycle

Expertise: Expertise as a Technical Official at the provincial level is required in a total of ten placements with each of the following roles completed at least once. This experience can be gained in any province.

- Head Official / Technical Delegate
- Head Referee
- Sector Chief Swim
- Sector Chief Bike
- Sector Chief Run
- Sector Chief Transition

APPLICATION PROCESS

1. A Technical Official who is interested in attending an NTO course, and has fulfilled the criteria above (time, events, expertise), should express interest to their Provincial Sport Organization (PSO) to be considered for invitation to the NTO course.
2. The PSO will check the criteria and nominate Technical Officials for review by the Triathlon Canada Technical Committee. The official must provide a summary of their events worked at the provincial level using the template provided below to be submitted to the Technical Committee with their nomination.
3. The Triathlon Canada Technical Committee will select Technical Officials based on qualification, regional representation, gender balance, and available number of spots.*
4. Prior to taking the NTO course, a Technical Official must have a current Technical Official License and have all their Sport Canada Safe Sport requirements up to date:
 - Enhanced Police Information Check (E-PIC)
 - CAC Safe Sport Module
 - CAC Making Head Way Concussion Module

***PLEASE NOTE:** An NTO course would typically be capped at 14 participants. A PSO can apply for an exception for one particularly talented technical official per year who has fulfilled only 90% of the criteria to be considered (9 of 10 required placements).

NATIONAL TECHNICAL OFFICIAL (NTO) COURSE

NTO course(s) will normally be held during the first half of the year and normally be attached to a National Championship event. An NTO course consists of three components:

1. Pre-course learning material available through Triathlon Canada's Technical Officials Portal
2. Two full day in-person course
3. One day practical event experience
4. Written Exam

CERTIFICATION

Within six months of completing all course components, a Technical Official will attend one National Championship event under supervision and performance will be reviewed by the Technical Delegate and/or Course Facilitator. Upon successful completion, the technical official will be given NTO status by Triathlon Canada.

In addition, a Technical Official will attend one International Event in an officiating role that is under the umbrella of World Triathlon / PATCO within two years. Upon successful completion, the technical official will be given World Triathlon Level 1 status, that is, the World Triathlon Sport Department will enter the technical official in the database, assign a World Triathlon Technical Official number and create a Level 1 certificate that can be downloaded from the World Triathlon website.

RE-CERTIFICATION

Criteria: Be in good standing with Triathlon Canada, which means:

- a) Be in good standing with your PSO (Provincial requirements apply)
- b) Up-to-date Technical Official License and complete Safe Sport requirements:
 - Enhanced Police Information Check (must be renewed every 2 years),
 - CAC Safe Sports Module (must be renewed every 4 years), and
 - CAC Making Head Way Concussion Module (must be renewed every 5 years).
- c) Be a Sector Chief or higher at one National Championships (or provincial designated event) within the 4-year recertification cycle.
- d) Be a Technical Official at a minimum of one international event under the umbrella of World Triathlon / PATCO.

Time: Re-certification must be completed within four years after initial certification and subsequent re-certifications.

Process: World Triathlon notifies a Technical Official as well as Triathlon Canada after the annual re-certification process in January of each year which Technical Officials need to re-certify that year.

- a) Option 1 is to re-certify online by enrolling in a World Triathlon Online Level 1 re-certification course. This is necessary if a Technical Official wants to work towards their Level 2 World Triathlon accreditation. Note that to be eligible to take World Triathlon's Level 2 course, working as a technical official at a minimum of four international events in four years is required, among other criteria.
- b) Option 2 is to re-certify in-person taking another Triathlon Canada NTO course including passing the written exam.

APPENDIX B – NTO COURSE OUTLINE EXAMPLE

START	END	DESCRIPTION	MODULES
DAY 1 - CLASSROOM			
7:30	8:00	Tour of venue / classroom set-up	
8:00	9:30	Classroom – Introductions, Triathlon Basics	1, 2, 3, 4
9:30	10:00	Field Trip – Practical (swim, bike or run)	
10:00	11:30	Classroom – Major roles, communication, penalties	5, 6, 7
11:30	12:00	Field Trip – Practical communications (radio protocol, run sheets)	
12:00	13:00	LUNCH	
13:00	14:00	Classroom – Registration & Starting the Race	8, 9
14:00	14:45	Classroom – Swim Course	10
14:45	15:15	Field Trip – Practical (start rehearsal)	
15:15	16:00	Classroom – Bike Course (Olympic/Paralympic)	12
16:00	16:45	Classroom - Run, Aid Stations (Olympic/Paralympic)	13
16:45	17:00	BREAK	
17:00	18:00	Classroom – Para Triathlon (registration, start, swim)	16
18:00	18:30	Field Trip – Practical (equipment check, registration)	
18:30		Wrap day 1	
DAY 2 – PRACTICAL			
		Per event schedule	
16:00	18:00	Classroom - Practical session debrief	
18:00		Wrap day 2	
DAY 3 - CLASSROOM			
8:00	9:00	Classroom – Transition (Olympic/Paralympic)	11
9:30	10:00	Classroom – Finish (Olympic/Paralympic)	13
10:00	10:30	Classroom – Timing & Technology	14
10:30	10:45	BREAK	
10:45	11:30	Classroom – Mixed Team Relay	
11:30	12:30	Classroom/Practical - Communications (duties & responsibilities)	15
12:30	13:30	LUNCH	
13:30	15:00	NTO Exam (open book)	
15:00	15:30	Exam Review, Wrap-up, group photo	
15:30		Wrap day 3	