

## 2025 TRIATHLON CANADA

### COACH ACCREDITATION POLICY – INTERNATIONAL COMPETITIONS

#### A. INTRODUCTION

This policy establishes the eligibility requirements, duties and expectations for any coach, who is not a Triathlon Canada employee seeking a support team accreditation at an international competition.

Support team accreditations, unless otherwise stated, are allocated to Triathlon Canada (the National Federation) in accordance with World Triathlon regulations. In general, the number of accreditations allocated to each National Federation is extremely limited and employees or contractors of Triathlon Canada assigned to work with athletes at the event are prioritized for these accreditations.

Triathlon Canada will only provide accreditations to coaches, if available, for **Continental Cup, Continental Championships, World Cup, World Para Cup, World Triathlon Championship Series, World Para Series** and **World Championship** events in accordance with World Triathlon regulations. For other events, venues are generally open and accessible for all coaches attending and thus, accreditations will not be provided through Triathlon Canada.

Accreditations for Paralympics, Olympics and other Major Games will be handled as described in the specific Triathlon Canada policies that apply to those events.

#### B. ELIGIBILITY FOR ACCREDITATION

In addition to the qualification criteria listed below, all coaches must:

1. Be a Canadian citizen;
2. Be a registered Triathlon Canada Coach
3. Have a National Coaching Certification (NCCP) passport #
4. Be fully certified at the NCCP Competition Development level or higher
5. Have valid Safe Sport Training
6. Be members in good standing with a Triathlon Provincial Sport Organization
7. Be in good standing with Triathlon Canada

#### C. DUTIES AND EXPECTATIONS

Being allocated a team support accreditation for an event comes with significant responsibility. By accepting an accreditation through Triathlon Canada, the coach agrees to the following duties and expectations:

1. Be a representative of Triathlon Canada at all times during the event – on and off the field of play
2. Be available to assist all Canadian athletes who are attending the event
3. Be present for all races that Canadians are participating in during the event
4. Act as a Triathlon Canada key contact for race officials and organizers
5. In the event of an emergency, act as a Triathlon Canada representative and assist as needed
6. Be aware of and able to implement Triathlon Canada's emergency response plan as needed
7. Attend all athlete briefings and share information with all Canadian athletes in attendance at the event
8. The coach is responsible for all costs associated with their attendance at the event
9. The coach agrees to assist Triathlon Canada with other requests as needed during the event

Failure to uphold these duties and expectations may result in the loss of future coach accreditation opportunities.

#### D. HOW TO REQUEST AN ACCREDITATION

Coaches who meet the eligibility requirements may request an accreditation by emailing the Triathlon Canada High Performance Director [Dan.Proulx@triathloncanada.com](mailto:Dan.Proulx@triathloncanada.com). Requests must be made 45 days in advance of the race date.

#### E. SELECTION

If the number of accreditation requests exceed the number of available, the High Performance Director shall allocate accreditations at their sole discretion in alignment with Section 10.9 on page 82 of the World Triathlon Competition Rules 2025. [https://www.triathlon.org.il/wp-content/uploads/2019/05/World-Triathlon-Competition-Rules\\_20250124-1.pdf](https://www.triathlon.org.il/wp-content/uploads/2019/05/World-Triathlon-Competition-Rules_20250124-1.pdf)

#### F. TRIATHLON CANADA PROJECTS AND TECHNICAL SUPPORT EVENTS

1. For events where Triathlon Canada provides a National Team Project or Technical Support program, accreditations will not normally be available for other coaches.
2. In the event that extra accreditation is available at these events, the High Performance Director shall be responsible for determining who shall be accredited in accordance with this policy.
3. Anyone allocated an accreditation at these events is expected to work under the direction of the designated Triathlon Canada leader/key representative at the event as designated by the High Performance Director.

#### G. NOTIFICATION

Triathlon Canada will endeavour to notify any coach requesting accreditation as early as possible of the final decision on their accreditation request.

#### H. MODIFICATION OF POLICY

Triathlon Canada reserves the right, in extenuating circumstances, to modify this policy as it deems necessary in its sole discretion. In the event that this policy is modified, Triathlon Canada will promptly post an announcement on its website announcing the changes.

#### I. LANGUAGE

Where there is a difference in interpretation between the French and English versions of this document, the English shall prevail

#### J. APPEALS

Triathlon Canada is responsible for all Team decisions. As such, coaches wishing to appeal a decision regarding accreditation must follow the Triathlon Canada [Appeals Policy](#) which can be found on the Triathlon Canada website.