

Technical Program

National & International Event Requirements & Remuneration Structure

BACKGROUND

The purpose of this document is to provide clarity on the required size and expected remuneration for technical programs across a range of event types. Triathlon Canada sets program expectations for National Championship-level events and higher. For those connected to a continental (PATCO) or international (TRI) event, some of the program requirements are dictated by these external governing bodies.

The table below provides an outline of the *ideal requirements* for technical teams. However, variations caused by course configuration, layered competitions, etc., must be accounted for on a case-by-case basis. Final requirements will be determined and agreed upon by the event rights holders (TC, PATCO, TRI), the host PSO, and the LOC.

National Championship events have been organized into several sub-categories to allow for more specificity in clarifying requirements and payment structures. These are:

- » Elite National Championships (inclusive of Junior, U23, & Para)
- » Combined Elite & Age Group National Championships
- » Large Age Group National Championships (i.e. Standard or Sprint Triathlon)
- » Small Age Group National Championships (i.e. Cross Triathlon or Winter Triathlon)

SPECIAL CONSIDERATIONS

Team Size & Composition – Domestic travel in a country of Canada’s size is expensive. This is a fact that complicates our domestic event hosting program significantly. We need to keep costs to race organizers down while recognizing our technical teams and providing opportunities for technical officials across the country.

- » Cross-over between regions helps us provide a consistent race experience across the country and ensures we’re managing biases to keep competitions as fair as possible.
- » A reliance on local officials to round out the teams helps keep costs down.

The requirements provided below set a clear target for team sizes based on what is needed to operate a safe and fair event. These caps should not be exceeded without a clear rationale.

International Events – Technical officials must apply to the Triathlon Canada Technical Committee to work at these events. Only those accepted based on the numbers required are eligible for remuneration. Those exceeding the numbers required are still welcome to attend but do not qualify for remuneration. The decision on acceptance is based on balancing expertise, regions, gender, and development.

International and continental events hosted in Canada may be included in World Triathlon’s Self-Funding Technical Official (SFTO) program. This means that international technical officials may apply to attend the event. These officials are responsible for covering their own costs and are not eligible for the remuneration outlined in the table below.

National events – National events are primarily officiated by Technical Officials from the host PSO. However, Triathlon Canada has established an “out of region” (OOR) program to provide some support for officials to officiate outside of their home region. A maximum of 20% of the required positions (excluding TD, aTD and HR) may be allocated to OOR TOs. These selections are by application only through Triathlon Canada’s Technical Committee. Only those accepted to the program are eligible for a

travel stipend of up to \$150. Additional OOR TOs are still welcome to attend but do not qualify for remuneration. The decision for acceptance is based on balancing expertise, regions, gender, and development.

APPLICATION PROCESS

International Events in Canada

Step 1: Submit an Expression of Interest (EOI) to the TC Technical Committee

Step 2: TC Technical Committee works with the assigned TD & aTD to build the team

Step 3: TC Technical Committee, TD, and aTD work with the host PSO to fill remaining positions

National Events

Step 1: TC Technical Committee assigns the TD, aTD and HR

Step 2: Host PSO sends a list of officials to the TC Tech Committee

Step 3: TC Tech Committee requests EOIs for out-of-region (OOR) TOs

PLEASE NOTE: Logs are no longer required to establish status as “in good standing”. This is done through the National Technical Officials Portal. Logs are only used during the selection process for Major Games.

The Technical Committee is responsible for ensuring the same people are not always being assigned leadership roles along with working to understand and support the opportunities needed from within the provincial programs. The Committee also keeps track of national and international assignments (including SFTO).

TECHNICAL PROGRAM REQUIREMENTS & REMUNERATION BY EVENT TYPE

ROLE	LEVEL	QTY	SELECTED	PER DIEM	HONORARIUM	TRAVEL
INTERNATIONAL EVENTS (TRI) – 25 total positions required (SFTO program available)						
Technical Delegate (TD)	ITO	1	TRI	TRI	TRI	TRI
Assistant Technical Delegate (aTD)	ITO	1	TRI	TRI	N/A	TRI
Head Referee (HR)	CTO	1	NSO	\$35/day	\$100	\$400
Sector Chiefs	NTO+	14	NSO/PSO	\$35/day	\$100	N/A
Sector Assistants	PTO+	8	NSO/PSO	\$35/day	\$50	N/A
CONTINENTAL EVENTS (PATCO) – 18 total positions required (SFTO program available)						
Technical Delegate	CTO	1	PATCO	PATCO	PATCO	PATCO
Assistant Technical Delegate	CTO	1	PATCO	PATCO	N/A	PATCO
Head Referee	CTO	1	NSO	\$35/day	\$150	LOCAL
Sector Chiefs	PTO2+	10	NSO/PSO	PSO	PSO	N/A
Sector Assistants	PTO	5	NSO/PSO	PSO	PSO	N/A
ELITE/AGE GROUP NATIONAL CHAMPIONSHIPS (TC) – 20 total positions required (min 18) – Max 4 OOR						
Technical Delegate – Elite	NTO+	1	NSO	\$35/day	\$300	\$600
Technical Delegate – Age Group	NTO+	1	NSO	\$35/day	\$150	\$300
Assistant Technical Delegate	NTO+	1	NSO	\$35/day	N/A	LOCAL
Head Referee	NTO+	1	NSO	\$35/day	\$150	LOCAL
Sector Chiefs	PTO+	10	PSO	PSO	PSO	PSO
Sector Assistants	PTO+	6	PSO	PSO	PSO	PSO
ELITE NATIONAL CHAMPIONSHIPS (TC) – 18 total positions required (minimum 16) – Max 3 OOR						
Technical Delegate	NTO+	1	NSO	\$35/day	\$300	\$600
Assistant Technical Delegate	NTO+	1	NSO	\$35/day	N/A	LOCAL
Head Referee	NTO+	1	NSO	\$35/day	\$150	LOCAL
Sector Chiefs	PTO+	10	PSO	PSO	PSO	PSO
Sector Assistants	PTO+	5	PSO	PSO	PSO	PSO
LARGE AGE GROUP NATIONAL CHAMPIONSHIPS (TC) – 13 total positions required (max 2 OOR)						
Technical Delegate	NTO+	1	NSO	\$35/day	\$150	\$300
Assistant Technical Delegate	NTO+	1	NSO	\$35/day	N/A	LOCAL
Head Referee	NTO+	1	NSO	\$35/day	\$100	LOCAL
Sector Chiefs	PTO+	6	PSO	PSO	PSO	PSO
Sector Assistants	PTO+	6	PSO	PSO	PSO	PSO
SMALL AGE GROUP NATIONAL CHAMPIONSHIPS (ie. Cross) (TC) - 6 total positions required (Max 1 OOR)						
Technical Delegate	NTO+	1	NSO	\$35/day	\$150	\$300
Head Referee	NTO+	1	NSO	\$35/day	\$50	LOCAL
Sector Chiefs	PTO	5	PSO	PSO	PSO	PSO

Per Diems: Per diems are only paid for meals that are not provided by the event. The base rate is \$50 per day, which is split up as \$10 for breakfast, \$15 for lunch, & \$25 for dinner. Typically, lunch is provided, so the expected per diem should be \$35 per day.

Travel Stipends: Travel stipends are only provided for the roles designate, and only if the technical official has been required to travel. The amount provided in the table above is a maximum. Proof of travel expenses is required to receive payment up to the cap provided.

Honoraria: Honoraria are typically provided to TDs to recognize their contributions in both the lead up and during the delivery of the competition. The aTD position is generally considered a mentee position, with the TD taking on the mentorship role. This is why aTD positions are not provided with an honorarium.

Accommodation: Regulations on accommodation are outlined below.

RESPONSIBILITIES BY ORGANIZATION

Responsibilities of TRI and PATCO:

- » TRI is World Triathlon (*International governing body*)
- » PATCO is the Pan-American Triathlon Confederation (*Continental governing body*)

For international and continental events, TRI and PATCO are responsible for assigning and compensating the TD, aTD and Medical Delegate. The TD is required to be an international technical official. The aTD is typically assigned from within the Canadian technical team.

Responsibilities of the NSO:

The table above outlines the roles Triathlon Canada is responsible for selecting. These are typically the TD, aTD, HR and Sector Chief roles (unless TRI or PATCO take precedent). At national events, Sector Chiefs are selected in co-operation with the PSO. Selections are made in February of each year after the annual re-certification process has been completed. The TD is normally assigned for the full duration of the National Championship contract. The aTD may be assigned for one or two years.

Triathlon Canada is responsible for ensuring the remuneration plan outlined above is delivered to the technical officials who work each event. Payments are typically processed in the fall at the end of the event season.

Responsibilities of the Host PSO:

For National and Continental events, all technical officials (except the TD and aTD) should be paid a per diem as per the host PSO's standard rate card for technical officials (including TOs from other PSO's who were selected). The minimum per diem provided should be \$30 per day. This rate card varies from province to province and is typically outlined as part of the event sanctioning process. Using the provincial rate cards aligns the programming within the province and ensures the event organizers are receiving as much consistency as possible. Most officials working an event will be local, so this will also be consistent with the usual remuneration process.

Responsibility of the LOC

Appropriate accommodations for all non-local (more than 100km) technical officials (including the TD & aTD) must be provided. Accommodations must be approved by the host PSO and NSO. Homestays, where possible, are an accepted accommodation option for National events. Airport transfers for all travelling TOs must also be provided.

ACRONYMS

ACRONYM	DESCRIPTION
<i>Organizations</i>	
LOC	Local Organizing Committee
PSO	Provincial Sport Organization
NSO	National Sport Organization
TC	Triathlon Canada
PATCO	Pan American Triathlon Confederation
TRI	World Triathlon
<i>Levels of Officials</i>	
PTO	Provincial Technical Official (<i>may be designated as level 1 or 2</i>)
NTO	National Technical Official
CTO	Continental Technical Official
ITO	International Technical Official
<i>Officiating Roles</i>	
TD	Technical Delegate
aTD	Assistant Technical Delegate
HR	Head Referee
<i>Special Programs</i>	
OOR	Out-of-Region
SFTO	Self-Funded Technical Official