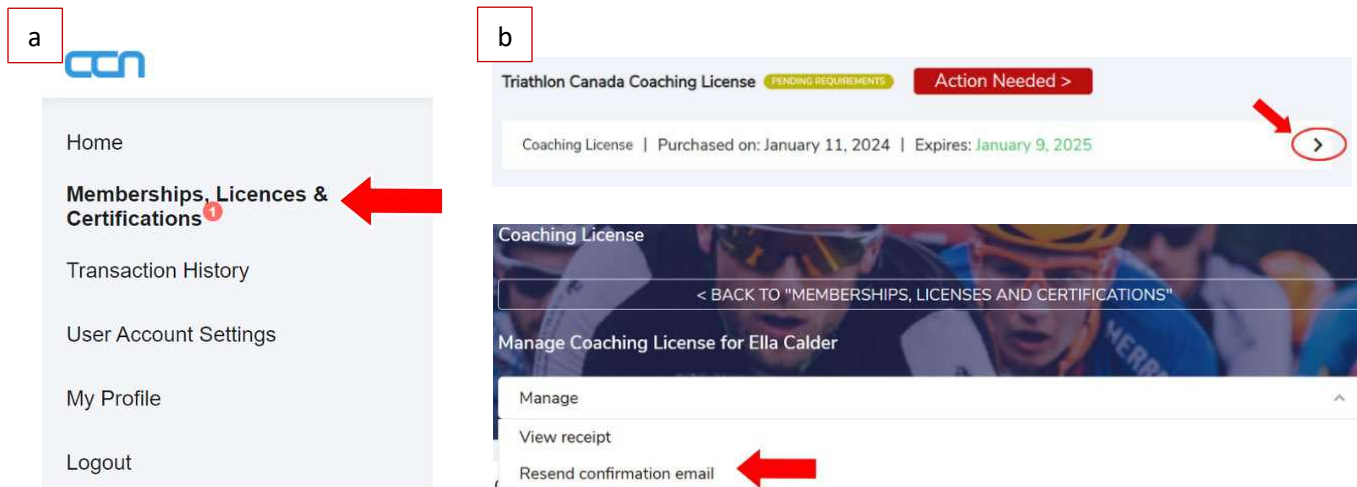


Already a Registered National Triathlon Coach?

If you are already a registered coach, log into the Triathlon Canada Coaching Portal using your unique access key URL that was provided in your registration confirmation email. If you have misplaced your unique key, follow the steps below to regenerate your confirmation email to gain access to the portal. It is highly recommended that you bookmark your personal access key on your browser of choice so you always have easy access to the Portal. **You are able to regenerate your link at any time.**

Steps to regenerate your unique link to access to the Coaching portal:

1. You must have renewed your annual coaching license with Triathlon Canada for the current year (<https://www.triathloncanada.com/coaching-portal/>)
2. Log into your CCNbikes account (<https://ccnbikes.com/>)
 - a. **Click Memberships, Licenses & Certification** on the left taskbar.
 - b. Click into your **Triathlon Canada Coaching License** then click the drop down bar in the top right corner marked **“manage”** and select **“Resend confirmation email”**




3. A confirmation email will automatically be sent to your inbox



4. This email contains your unique portal link. This link is the **ONLY** way to access your coaching portal. Your confirmation email with the unique access URL will look as follows:

Your next step to completing your coaching license is to visit the Triathlon Canada Coaching Portal
https://edu.triathloncanada.com/includes/ccn_login?=LiUk5s6NIKOjcs2_slcp5Xaudw9X_cJIXttBBJ-ELLa_0406

5. Copy and paste this link into your browser and BOOKMARK the page.
The link you bookmark/ your unique link WILL look like this:

 https://edu.triathloncanada.com/includes/ccn_login?=LiUk5s6NIKOjcs2_slcp5Xaudw9X_cJlXttBBJ-EILa_0406 ✓

The following link is a generic link you will see once you are in the portal. It is NOT your unique access link, so please make sure you bookmark the longer link shown above.

 <https://edu.triathloncanada.com/status.php> ✗

PLEASE NOTE: You are able to go through this process to regenerate your confirmation email/ unique URL link at any time.